## Facility Reporting Process



Hockey Wales is committed to ensuring that Facilities nationwide meet the needs and demands of current and potential members.

In order for us to have constructive, informed discussions around facility planning and strategy we rely heavily on our Hockey Family to provide us with up to date, accurate information.

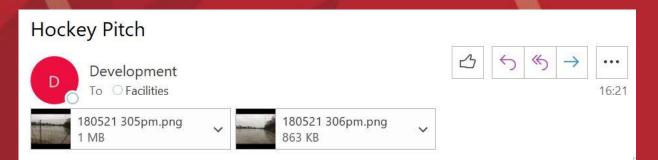
If you have an update, concern or query about a facility you use, we need to hear from you.

Please provide as much detail as possible to <u>Facilities@hockeywales.org.uk</u> or complete <u>this Form</u>.

When sending images, please provide the date and time these were taken so we can maintain accurate records.

## Details we Require





Dear Facilities,

I am writing to you to inform about a challenge we are having at our local Hockey Facility- Hockey Pitch, Hockey Pitch Lane, Hockey Town, Cymru, HK1 3EY

We have noticed that the pitch is starting to struggle to drain, and we have had to cancel a number of training sessions in recent months due to a flooded pitch.

There are alternative facilities within the region, but none of them allow us to play competitive games as they aren't full size.

I have attached some pictures to this email, with date and time included for further information.

Feel free to contact me at any time on 01234 567 890, we would like to be as proactive as possible in addressing these issues and safeguarding the future of our Hockey Club

Thanks.

Hockey Club

E-mail to <u>Facilities@hockeywales.org.uk</u> including some or all of the following

- 1) Address of Facility
- 2) Images that are Date and Time stamped
- 3) Your Contact Details
- 4) Usage Requirements/Demands (School/Club, Training/Games)
- 5) Details and Impact of the Issues being faced
- 6) Proposed Solutions (if any)